Cleburne County Schools Virtual Learning Program Procedures / Application

CLEBURNE COUNTY SCHOOLS

Eligibility Requirements

- The Virtual Learning Option is available for students in **grades 8 – 12** only if they have a **medically diagnosed, life-endangering condition, extreme personal hardship,** or another **committee-approved justifiable case**.
- **Students who have recently failed classes may not qualify** for the Virtual Learning Option.
- **Students with truancy issues may not qualify** for the Virtual Learning Option.
- **The Virtual Learning Committee reserves the right to review and make decisions on a case-by-case basis** for individual students, ensuring that all determinations align with academic policies, student needs, and overall program integrity.
- **All decisions made by the Virtual Learning Committee are final.**

Program Details

- Students in **grades 8 – 12** will complete courses through **Imagine Edgenuity**.
- **Advanced/Honors classes** are **not guaranteed**.
- Students enrolled in the Virtual Program option will be deemed **nontraditional students**. Per this designation, nontraditional students are **not eligible to receive Honor Graduate awards** (i.e. Valedictorian, Salutatorian, Historian, or Top Ten).

Participation/Attendance Requirements

- **Students must spend at least 15 hours per week actively working on Imagine Edgenuity.**
- **Idle time will not count toward the 15 hour requirement.** The system will track active engagement, including progress on assignments, quizzes, and lessons.
- If the **15 hour weekly minimum** cannot be met for any reason, an **email excuse** explaining the reason(s) must be sent to kboyd@cleburneschools.net. There must be a **valid reason** (ex. sickness, death in the family, legal reason).
- **Only three (3) excuses** will be accepted for the school year. If a student does not meet the time requirement for a **fourth (4) time**, the **student may be removed** from the Virtual Program and be **required to attend in-person learning** at his/her home school.
- Students must **actively engage in coursework** and complete assignments on time.
- **Parents/Guardians are responsible** for ensuring students stay on track academically.
- Students **must attend** his/her home school in-person for all **state standardized testing**.

College and Career Readiness

- Each student aspiring to attain the Alabama High School Diploma: General Education Pathway must earn one or more of the following college and career readiness indicators:
    - Earning a benchmark score in any subject area on the ACT® college entrance exam.
    - Earning a qualifying score of three or higher on an Advanced Placement® exam.
    - Earning a qualifying score of four or higher on an International Baccalaureate® exam.
    - Earning college credit while in high school.
    - Earning a silver or gold level on the ACT® WorkKeys® Exam.
    - Completing an in-school youth apprenticeship program.
    - Earning a career technical industry credential listed on the compendium of valuable credentials of the Alabama Committee on Credentialing and Career Pathways.
    - Being accepted into the military before graduation.
    - Attaining Career and Technical Education (CTE) completer status.
    - Any additional College and Career Readiness (CCR) indicator approved by the Alabama State Board of Education.
- If a student enrolled in the Virtual Learning Program has **not** earned a **College and Career Readiness Indicator**, they must be prepared to complete a **dual enrollment course** as part of their enrollment. This course may require on campus learning until completed.

Application Process

1. Guardians must submit a **completed application** and **all necessary medical documentation** to:
   Cleburne County Board of Education
   141 Davenport Drive, Heflin, AL 36264
2. All documentation will be reviewed and validated.
3. The **Virtual Learning Committee** will evaluate the request to determine if virtual learning is **necessary**.
4. **Before being considered as part of the Virtual Learning Program, the student and a parent/guardian must attend a mandatory orientation meeting.** This meeting will cover program expectations, platform usage, and participation requirements.
5. Parents/Guardians will be notified of the committee's decision after the orientation and review process.
6. **Students must re-apply each year for the Virtual Program Learning Option**. The Virtual Program Committee will meet to discuss participation each year.

Additional Requirements

- **Doctor's Documentation:** If the request is based on medical necessity, a doctor's letter may be required.

Program Removal & Review

- Students **failing to meet the 15-hour weekly requirement** on Imagine Edgenuity for **four (4) weeks (consecutive/non-consecutive)** may be **removed from the program**.
- Attendance, participation, and performance will be **regularly reviewed** to ensure student success.
- If a student does not meet expectations, they may be required to **return to in-person learning**.
- **The Virtual Learning Committee reserves the right to review and make decisions on a case-by-case basis** for individual students, ensuring that all determinations align with academic policies, student needs, and overall program integrity.
- If a **student has been removed** from the Virtual Learning Program, **he/she is ineligible for all future consideration** for participation in the program.
- **All decisions made by the Virtual Learning Committee are final.**

For more information, contact the **Cleburne County Board of Education** at **(256) 463-5624**.

Cleburne County Schools Virtual Learning Program Application

Academic Year: 2025-26

Student Information

- **Student Name:** _____
- **Grade Level:** _____
- **Date of Birth:** _____
- **Student's School Email Address:** _____
- **Student's Phone Number:** _____
- **Current School of Attendance:** _____

Parent/Guardian Information

- **Parent/Guardian Name:** _____
- **Relationship to Student:** _____
- **Parent/Guardian Phone Number:** _____
- **Parent/Guardian Email Address:** _____

Eligibility Information

1. **Does the student have a medically diagnosed, life-endangering condition?**

   - ☐ Yes *(Doctor's documentation required)*
   - ☐ No

2. **Does the student face extreme personal hardship?**

   - ☐ Yes *(Supporting documentation required)*
   - ☐ No

3. **Has the student recently failed any classes?**

   - ☐ Yes
   - ☐ No

4. **Did the student attend virtual or traditional school last year?**

   - ☐ Virtual
   - ☐ Traditional

5.   **Does the student receive special education services?**

- ○   ☐ Yes
- ○   ☐ No

Reason for Requesting Virtual Learning *(Attach additional pages if necessary and provide medical documentation if applicable)*

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Program Acknowledgments

Student AND Parent/Guardian must initial each statement to confirm understanding:

___ / ___ **Participation Requirement:** The student must spend at least **15 hours per week actively working** on Imagine Edgenuity. **Idle time will not count** toward this requirement.

___ / ___ **Attendance Requirement:** If the student cannot meet the **15 hours per week,** he/she must **email kboyd@cleburneschools.net** with a **valid excuse. Four (4) total weeks (consecutive/non-consecutive)** of not meeting this requirement may require a **return to in-person learning**.

___ / ___ **Removal:** Failure to meet participation requirements/expectations will result in **removal from the Virtual Learning Program**, and the student will be required to return to in-person learning. The student will also be ineligible for all future participation in the program.

___ / ___ **Eligibility:** Student participation in the Virtual Program will be re-evaluated each school year. All requirements must be met each year, including submitting an application, in order to participate

___ / ___ **Academic Commitment:** The student must actively engage in coursework, submit assignments on time, and meet progress expectations.

___ / ___ **State-Testing Commitment:** The student must attend his/her home school for all state standardized testing.

___ / ___ **Program Limitations:** Students enrolled in the Virtual Program option will be deemed **nontraditional students**. Per this designation, nontraditional student are **not eligible to receive Honor Graduate awards** (i.e. Valedictorian, Salutatorian, Historian, or Top Ten).

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____